



Client:

*Please Note: A different timesheet must be provided for every client worked for*

**BEING PAID ACCURATELY AND ON TIME**

**Provide your hours of work to IRSO by midday on a Monday:** (1) By email to [westsyd@irso.com.au](mailto:westsyd@irso.com.au) or deliver to Unit 36, 2-4 Picrite Close, Pemulwuy NSW 2145 **and**  
(2) Insert hours on to your foundU profile (login: [irso.foundu.com.au](http://irso.foundu.com.au))

Date	Day	Site	Client Order No. (Please ask your supervisor)	Start	Break	Finish	Total Hours to Pay	Please read the <b>Client Authorisation</b> clause below before signing	
								Supervisor Name	Supervisor Sign
	Mon			AM PM		AM PM			
	Tues			AM PM		AM PM			
	Wed			AM PM		AM PM			
	Thurs			AM PM		AM PM			
	Fri			AM PM		AM PM			
	Sat			AM PM		AM PM			
	Sun			AM PM		AM PM			

I hereby acknowledge that the hours stated herein are a true and accurate record of the hours worked in this pay period:

**Client Authorisation:** By signing this form you are verifying that the hours stated are correct & authorising charges to be raised & you to pay for these hours worked. Signature of this timesheet shall also be deemed as acceptance of the Deebel Group Pty Ltd Terms & Conditions of Business.

Worker's Name

Worker's Signature

Date

**EMPLOYEE AFTER HOURS:** For any urgent matters outside the office hours of 6am-5pm Mon-Fri and at all times over a weekend please email [westsyd@irso.com.au](mailto:westsyd@irso.com.au) and your email will be attended to. For all other queries please call our office on 02 9621 1838 during office hours.